

To:

RE: Request for charitable distribution from Individual Retirement Account

Dear IRA Administrator:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ as provided by The H.R. 1424 Financial Rescue Package signed into law in October, 2008.

Please issue a check in the amount of \$ _____ payable to Stan Hywet Hall & Gardens (Tax ID # 34-0819149) and send it to the address below:

**Stan Hywet Hall & Gardens
714 N. Portage Path
Akron, OH 44303
Attn: Susan D. Van Vorst**

In your transmittal to Stan Hywet, please record my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal.

It is my intention to have this transfer qualify for the exclusion during the 2008 tax year; therefore, it is imperative that this distribution be postmarked no later than December 31, 2008.

I wish to designate this gift for:

_____ **Annual Fund 2008**
_____ ***An Icon of the American Spirit Capital / Endowment Campaign***
_____ **Aeolian Organ Restoration Fund**
_____ **Other**_____

If you have any questions or need to contact me directly, I can be reached at _____ (daytime phone) or _____ (email).

Thank you for your assistance in this matter.

Sincerely,

_____ **Name**
_____ **Address**
_____ **City, State, Zip**

**cc: Susan D. Van Vorst, V.P. Fund Development
Stan Hywet Hall & Gardens**