

AB Times

AUXILIARY BOARD

of STAN HYWET HALL & GARDENS

Executive Board Meeting

10/19 9:30am [Zoom Conference Call](#)

AB General Meeting

[10/28 Manor House Reception Hall](#)

Meeting to start at 10:00am. No refreshments. Masks are required. Attendance will be capped at 60 people, so everyone must rsvp to Jane Delcamp at jedelcamp@att.net or 330-836-0315. We will offer a virtual option as well.

The speaker will be Julie Frey and the topic is The Gate Lodge Restoration.

We will send a confirmation email a week prior to the meetings. Please let me know if you have any questions.

Teri Woodruff
Vice President

President's Message

Dear Auxiliary Board Members,

It was good to be able to continue meeting this month even if virtually. As we are still in a global pandemic and heading into flu season, we will continue to put the health and safety of our members first. Thank you to everyone for their patience. I would also like to recognize Joanne Karm and the Bylaws Committee for their ongoing efforts to update our standing rules and bylaws so that we are better equipped to integrate technology into meetings and to address emergencies.

Ohio Mart 2020 is cancelled, but perhaps you would still like to shop or to view Inspiration in Bloom (Oct. 1-4). Our Crafts and Garden committees have a curated selection of items available at Molly's to support Ohio Mart 2020. We look forward to planning and to executing Ohio Mart 2021. Join me congratulating Chair Darby Ashelman, Vice Chair Amy Prather, and Treasurer Joann Wallace who have been appointed and confirmed as the officers of Ohio Mart 2021.

You also can shop many of our juried OM20 artisans through the Stan Hywet website. The artisans and vendors have also been featured on the AB Facebook page.

In addition, we hope that you will consider donating to the Ohio Mart 2020 Patrons Program and in turn support Stan Hywet during the pandemic and to overcome a major revenue loss. Please be on the lookout for this special mailing from the Ohio Mart Patrons Chair, Mary Ann Stuyvesant. As is traditional, the estate has been beautifully decorated to welcome fall on what would have been Ohio Mart 2020 weekend!

With kind regards,

Susie Gaebel Wallace

President, Auxiliary Board of Stan Hywet Hall & Gardens, Inc.

Corresponding Secretary

Please keep me informed of anyone who should be receiving sympathy, get well cards , etc. Also let me know of any changes in address, phone number, and email so we can stay in touch with every one. The deadline for articles for the November AB Times will be Saturday, October 31, 2020.

Mary Kay Danckaert

Information on Amendment to AB Bylaws

The following proposed amendment to the AB Bylaws was approved by the Yearbook/Bylaws committee. It will be discussed and voted upon at the AB October regular meeting. It's purpose is to allow the AB Executive Committee to alter some of the bylaws during an emergency such as the coronavirus pandemic following the Emergency Standing Rules that were adopted in August and September.

Amendment to the AB Bylaws

Page 2-19, Article XIII Amendments

From: These bylaws may not be suspended, but may be amended and/or revised...shall automatically be adopted

To: These Bylaws may be amended and/or revised..shall automatically be adopted. In the event of an emergency these bylaws may be suspended according to the Emergency Bylaws in Section D, Standing Rules.

STAN HYWET HALL & GARDENS, INC. AUXILIARY BOARD

GENERAL MEMBERSHIP MEETING

September 23, 2019 – Zoom Virtual Meeting

CALL TO ORDER: President Susie Wallace called the meeting to order at 10:07 am. She reminded members to mute their devices when not speaking. Susie announced that we have a quorum.

PROGRAM: There was no formal program due to the meeting format. Instead, Mark Syrone, VP of Development, announced that a new campaign to raise funds will begin on October; look for more information by mail and email. Mary Ann Stuyvesant announced that a letter will be mailed to AB members and former OM patrons asking them to become OM patrons this year; this would be 100% tax-deductible as there would be no tangible benefits. Money raised would be credited to Ohio Mart and the AB.

APPROVAL OF MINUTES: The minutes of the August 2020 General Meeting were approved as distributed.

TREASURER'S REPORT: (Amy Prather) For the period ending August 31, 2020: Beginning balance \$3220.82; Expenses \$161.49 (Postage \$82.35, Contract services \$79.14); Ending balance \$3084.33. Memorial Fund: \$2533.82.

CORRESPONDING SECRETARY: (Mary Kay Danckaert) There was slight correction of address for Deborah Senko from 3450 E. Prescott Dr. to 3450 E. Prescott Circle. Get well cards were sent to Fran Sylvis and Karen Postma Jones. A sympathy card was sent to the family of deceased member Ruth Juve. A sympathy card was sent to Maude Griffith on the death of her husband Joe. A sympathy card was sent to the family of deceased member Cindy Wolcott. Please let me know about any members who should be receiving cards. Also let me know about changes in address, phone, email, etc.

The deadline for articles the October AB Times is Wednesday, September 30, 2020.

ASSISTANT SECRETARY: (Jane Delcamp) Emma Rainear will send the attendance information to Jane Delcamp for her records.

ASSISTANT TREASURER: (Lee Meyer) No report.

STANDING COMMITTEES

ARCHIVES: (Dianne Kauffman) No report.

CRAFTS: (Nancy Daniels): The Craft Committee has resumed regular Wednesday meetings at Ebe House. We plan to meet through November 18, 2020. Donations are appreciated. We have met with Molly's Shop Retail Services Manager, Melanie Kunsch, and she has selected Craft Committee-created items to sell at Molly's. Sales of Craft Committee-created items are designated as Ohio Mart 2020 income.

FINANCE: (Amy Prather) The proposed Auxiliary Board 2021 Operating Budget was emailed to members prior to the September General Meeting. **Motion:** On behalf of the Finance Committee, Amy Prather moved that the Auxiliary Board approve the 2021 Operating Budget as presented. Motion passed.

HOSPITALITY: (Barb Wulff) No report.

MEMBERSHIP: (Ken Nilsestuen) No formal activity since the most recent Executive Board and General Membership meetings. I mailed little binders to the Provisionals so they would have a place to keep their rosters.

NOMINATING: (Jason Woodruff) No report.

OHIO MART: (Darby Ashelman) The 2020 Ohio Mart was cancelled in August. Amy Prather, Vice Chair, Joann Wallace, Treasurer, and I as Chair, have all agreed to serve in our positions for the 2021 Ohio Mart.

- I have begun to contact the Committee Chairs to see what positions will need to be filled for 2021, something normally done by the Vice Chair during the Mart itself.
- I am planning to hold the budget meeting on October 19th, following the AB Board Meeting, since we are not constrained by waiting for results of the current year.
- Amy has booked the dates and locations for the Steering Committee Meetings for 2021 and they are as follows:

3/17/2021 Wed 10:00 AM 12:00 PM Manor Auditorium

5/19/2021 Wed 10:00 AM 12:00 PM Manor Auditorium

8/18/2021 Wed 10:00 AM 12:00 PM CH Auditorium/Tent

- We are selling product at Molly's. Both Crafts and Garden have items there. Pam Saganich will be separating those sales into an OM revenue category shortly. All proceeds of sales of items, including those sold to committee members, must be processed in 2020. We will be providing a report in February of 2021 revenue results for the Ohio Mart year of 2020.
- Pam is reviewing with Kevin the status of the Zapplication contract to determine if we need to renew the contract annually.
- Remember to check out our Ohio Mart Exhibitors on the Stan Hywet Website. Many have links to their websites and are open for sales as you plan your holiday shopping. They are listed under Events, Ohio Mart, and then there is a link.
- Please return the 2019 chairs and tables forms to Carol Brockenbrough so she can use them for 2021. Return by mail or call her for alternatives.

PROGRAMS: (Teri Wodruff) Nancy Stanforth and Susie Wallace will speak on the topic "1920's Fashion in the Rubber City" at a future in-person meeting.

PROPERTIES: (Roberta Searle) No report.

PUBLICITY: (Char Bolek) No report.

REVIEW/PLANNING: (Millie Telford) No report.

VOLUNTEERS: (Char Bolek, reporting for Janet Caudill) Please track your offsite hours and send them to Emma Raineir.

YEARBOOK/BY-LAWS: (Joanne Karm)

- **Motions:** On behalf of the Yearbook/Bylaws Committee, Joanne Karm moved that the following five (5) Bylaw revisions be adopted:

1) Page 2-7 Article IV Officers, Section F Duties of Officers, 1, d, 3)

The President shall appoint, with Executive Committee approval:

From: 3) The Chairman, Vice-Chairman, and the Treasurer of Ohio Mart, after consultation with the Ohio Mart Chairman, no later than October 1.

To: 3) The upcoming Chairman, (currently the Vice-Chairman), the upcoming Vice-Chairman, and the upcoming Treasurer of Ohio Mart, after consultation with the Ohio Mart Chairman and Vice-Chairman, no later than October 1.

Rationale: On October 1, the current Vice-Chairman will be the Ohio Mart Chairman who will work with the upcoming Vice-Chairman. That person, the current Vice-Chairman, should have some say in who the upcoming Vice-Chairman is.

Motion passed.

2) Page 2-8 Section F Duties of Officers, 4, a

The Corresponding Secretary shall:

From: a. Compile the AB newsletter, and prepare it to be mailed.

To: a. Compile the AB newsletter, and distribute it to members.

Rationale: The newsletter is no longer mailed to all members. Methods of distribution can vary.

Motion passed.

3) Page 2-10 Article V Meetings, Section C

From: Notice of a Special Meeting must be mailed with first class postage to the entire membership at least

ten (10) days prior to the meeting.

To: Notice of a Special Meeting must be made to the entire membership at least ten (10) days prior to the

meeting.

Rationale: In today's world notices can be made in a variety of ways.

Motion passed.

4) Page 2-18 Article IX Voting, Section B To be deleted

From: No AB Regular, Special, or Committee Meeting shall be conducted by telephone or email.

Rationale: In today's world, meetings may be conducted in a variety of ways.

Motion passed.

5) Page 2-18 Article IX Voting

Section C There shall be no proxy vote, becomes Section B

Motion passed.

- Joanne Karm read the following proposed change to the Bylaws, which will be voted on at the October General Meeting:

Proposed Amendment change to the AB Bylaws Page 2-19, Article XIII Amendments

From: These Bylaws may not be suspended, but may be amended and/or revised....shall automatically be adopted.

To: These Bylaws may be amended and/or revised...shall automatically be adopted. In the event of an emergency, these bylaws may be suspended according to the Emergency Bylaws in the Section D of the Standing Rules.

- ***Motion:*** *On behalf of the Yearbook/Bylaws Committee, Joann Karm moved to include the following addition to the Amendment to the Standing Rules:* To the Emergency Bylaws, page B, Section D
When an emergency is declared by a two-thirds vote of the AB Executive Committee, the following emergency actions may be taken:

Add: 6. Specific bylaws may be suspended or amended for the duration of the emergency.

Motion passed.

IMMEDIATE PAST PRESIDENT: (Elise Bennett) No report.

PARLIAMENTARY ADVISOR: (Ed Searle) No report.

ORGANIZATIONAL COMMITTEES

COLLECTIONS: (Cindy Bruning)

- We have a new intern in Collections. Katrina Neff started Tuesday, 8/25, and will be here 2 days a week through May. She's a Museum Studies student at Walsh University and she wants to be a curator, so we are giving her exposure to several collections and curatorial projects to give her a broad experience.
- The Gate Lodge exhibit is essentially complete. Some finishing touches that do not impact the exhibit will be added as they are completed: open shelves will be installed in the kitchen, and the settee and curtains are still being worked on.
- The Needlework Guild is working on the Verdue tapestry that used to hang in the Tower Landing near the elevator, which was not its original location. They are stabilizing it and attaching a Velcro strip to rehang it in

the Great Hall. It will go to the left of the door to the entryway. This is not the original location either; however, it matches the Verdue tapestry behind the Bishop's chest.

- Even though Ohio Mart was cancelled, there was still an interest from florists to do Inspiration in Bloom. It will be held that same weekend: 10/1 - 10/4. There will be no voting this year.
- Although we don't know what Deck the Hall will look like yet, we are moving forward with planning decorations. All decorators but one have chosen their decorations, and Chloe has already started pulling them.

GARDEN: (Pam Kotsalieff) Holiday flower designs are on sale at Molly's. The stalls in Molly's have Crafts Committee and Garden Committee items for sale. All proceeds will be credited to Ohio Mart 2020.

GILDE: (Barb Vargo) No report.

MOLLY'S SHOP: (Barb Van Fosson)

- New items for Xmas are popping up throughout Molly's weekly. Melanie has purchased 2 new metal Xmas trees, a large one and a smaller one for displaying ornaments. Be sure to check them out on your next visit to Molly's
- 100 more mums were delivered Fri. Sept. 18, and this will be the last shipment. They are available for \$6 outside in the courtyard.
- A Members Only sale will be coming the week of Oct. 28. Watch for an email with details.
- Gingerbread will be on sale soon – online only with curbside pickup.
- Two of Molly's volunteers hit service awards: Chris Smcrick earned 100 hours and Lisa Vierling earned 1,000 hrs.
- Items from Crafts and Garden committees are available for purchase in the café section of Molly's.

STAN HYWET REPRESENTATIVES

FRIENDS: (Susie Wallace) Friends met via Zoom on 9/2/2020. The highlights of the meeting are the following:

- Night Light Cinema Partnership, which is a rental event, is using the Lagoon area to screen open air movies during September. It was featured in the Akron Beacon Journal and has been successful.
- Budget planning for 2021 will commence in October. The goal is to plan for a normal year with an openness to adjustability and modification as needed.
- Rentals have been strong, and reservations for 2021 are nearing annual averages, which is encouraging.
- The Gala held the Music Room Event raffle and announced that the event raised \$109,600.00.
- Inspiration in Bloom will be held in the Manor House October 1-4, 2020.
- Sean Joyce thanked everyone involved with planning Ohio Mart 2020 and looks forward to 2021.
- Even with the pandemic, as of early September SHHG has welcomed two interns and 19 new volunteers.

UNFINISHED BUSINESS: None.

OLD BUSINESS: Nominations and voting on the 2020-2021 members of the Nominating Committee have been delayed until the October General Meeting.

NEW BUSINESS: None.

ANNOUNCEMENTS:

- Ohio Mart 2020 income will remain on the books until the end of the year.
- The Executive Board has approved the Ohio Mart 2021 officers: Darby Ashelman, Chair; Amy Prather, Vice Chair; Joann Wallace, Treasurer. The Executive Committee thanks these dedicated members for agreeing to a second year in these positions.
- Next Executive Board Meeting: **Monday, October 19, 2020**, at 9:30 am; format/location TBD.
- Next General Meeting: **Wednesday, October 28, 2020**. Meeting details to be issued later.

ADJOURNMENT: 10:54 am.

Kirklyn Kuzdrall, Recording Secretary